

COVID-19 UPDATE



Orontide's approach to reduce COVID-19 risks

COVID-19 has brought with it new and increasing restrictions to the way we live and work. With the health and safety of our employees our highest priority, we are navigating our way through unprecedented social distancing requirements to maintain business continuity and continue to provide key supply chain services to our critical WA industry sectors.

As the COVID-19 situation continues to change and evolve, we are taking actions to ensure our employees, customers and communities remain supported, strong and safe.

We have followed advice and directives from leading authorities including the [Australian Government](#) and the [World Health Organisation](#) to guide our approach as the pandemic and its impact spreads.

Protecting our employees

Protecting our people, their families and the people we work with, our customers, suppliers and other contractors, is our primary focus. The extensive measures we have taken across our business are based on best practice from national and international health organisations and are constantly monitored, reviewed and increased as the pandemic evolves.

At Orontide, we have implemented extensive precautions to minimise the risk of exposure to our teams across our sites and to those we do business with. Whilst we are proud of our strict approach to safety and hygiene practices already established in our workplaces, a number of additional measures have recently been added across our sites.

Social distancing measures

- Flexible work from home arrangements for office-based employees and those that are non-essential to our workshop operations.
- Staggered lunch and breaks for workshop employees.
- Isolation of workshop groups and segregation of individual bays to avoid exposure across workshops.
- Elimination of face to face meetings with employees from different work groups and all other team gatherings where possible.
- Maximised spacing, social and workplace distancing.
- Split/staggered work shifts for employees across all work areas.

Cleaning and sanitising

- Cleaning rosters include twice daily cleaning and sanitising of all communal work areas.
- Hand sanitiser and antibacterial wipes in all work areas and shared eating areas.

Employee health and wellbeing

- Temperature testing of all employees on arrival at work.
- Clearance to resume work required for all staff absences due to sick leave.
- Flu vaccinations available to all employees.
- Strong focus on providing support for mental health of employees and their families through our employee assistance program.
- Ban on non-essential travel between Orontide sites and on attendance at external events, training and conferences.

To help us maintain a co-ordinated approach across our sites, we have nominated an emergency response team member from each site to communicate important information to all of our employees as required.

Our operations

Orontide has adapted to comply with new requirements as they apply to our operations, and to follow the latest advice from relevant health authorities and world experts. Our operational teams are continuing to run their businesses as they provide essential support to our customers, suppliers and contractors.

Strict policies are now in place for deliveries and visitors in and out of our facilities and sites. These policies include:

- A ban on non-essential subcontractors and visitors to all Orontide sites.
- Essential subcontractors and visitors must complete a travel and health declaration form on arrival.
- A ban on deliveries of non-work-related packages to sites.
- Warehouse employees or any employee receiving goods are provided with additional PPE, including mask and gloves.
- A no contact drop-off procedure applies for delivery and pick up of any jobs and/or materials.

Working with our customers

We are continuing to work with our customers to meet your operational requirements whilst complying with government directives, with our workshop and site services teams across our sites focussing on business continuity and customer support.

We are working closely with each of our customers to take on board your own directives, plans and procedures you have in place to manage COVID-19 in your business and in your varied and unique workplace locations.

Whilst we are no longer hosting or attending face to face meetings with our customers, please be assured that our team can still communicate with you at all times and provide timely responses as required.

A message from our CEO

Like every other business, we are working hard to support our workers and our clients through this difficult and rapidly changing time, with the health and safety of our people and our community our top priority.

Our aim is to keep our operations running as smoothly and safely as possible and we are monitoring the situation closely to make sure we are doing everything we can to achieve this.

Our customers, suppliers and fellow contractors have all played an important role in helping us maintain safe production and operational continuity. We acknowledge and thank them for their support and will continue to work closely with them.

We understand this is an unsettling time for many. Please take care of yourself, your loved ones and your community right now. The challenges are real and so many people are impacted, but together we will get through this.

Please don't hesitate to contact us on **08 9236 2555** if you have any queries or concerns.



Stewart Maddison
CEO - Orontide